

## TRAFFORD COUNCIL

**Report to:** Council  
**Date:** 26 July 2017  
**Report for:** Information  
**Report of:** Executive Member for Corporate Resources

### Report Title

**Year End Corporate Report on Health and Safety – 1 April 2016 to 31 March 2017**

### Summary

1. To provide information on council wide health and safety performance and trends in workplace accidents.
2. To provide a summary of other key developments in health and safety for the period 1 April 2016 to 31 March 2017

### Recommendation(s)

1. That the report is noted.

### Contact person for access to background papers and further information:

Name: Richard Fontana Health & Safety Manager  
Extension: 4919

Background Papers: None

Relationship to Policy Framework/Corporate Priorities	The Council's approach to managing health and safety at work is set out in the Corporate Health and Safety Policy. This includes the arrangements for ensuring the health, safety and welfare of employees and reporting on performance.
Financial	There are no foreseeable financial implications arising out of this report.
Legal Implications:	The programme of audits carried out by the Health and Safety Unit, together with on-going policy/guidance developments, training provision and investigations of accidents and incidents are designed to continually improve compliance with health and safety legislation.
Equality/Diversity Implications	None
Sustainability Implications	None
Resource Implications e.g. Staffing / ICT / Assets	None

Risk Management Implications	The total number of incidents to staff over the 12 month period has increased slightly compared to 2015-16, but they are still the second lowest figures observed over the previous 6 year period. An HSE Inspection of the One Trafford Waste Services resulted in some formal action formal action against Trafford Council and Amey LG as detailed in the report. A robust response of action was provided to mitigate any potential further legal proceedings and improve compliance. The HSE confirmed they were satisfied with the Council response and the actions being taken.
Health & Wellbeing Implications	Improving the health and safety of staff contributes towards the Corporate objectives relating to Health and Wellbeing. RIDDOR reportable injuries are monitored in respect to the impact on sickness absence levels.
Health and Safety Implications	See Legal section above. The continuing auditing and monitoring arrangements combined with the mechanisms for the provision of advice and guidance are all focused on sensible and targeted risk management.

## 1. Introduction

The Council is committed to high standards in health, safety and wellbeing for all staff, visitors, contractors, Elected Members and others who may be affected by our activities. The Council accepts that reducing risks in a proportionate and effective way reduces costs, improves productivity and that good health and safety is good business.

This report covers the period from 1 April 2016 to 31 March 2017. It identifies the key performance indicators to monitor health and safety performance across the organisation and highlights both proactive and reactive activities undertaken by the Health and Safety Unit (HSU) throughout that period.

In addition to this report, separate detailed reports on directorate performance will be provided to the relevant Corporate Directors and local Joint Consultative Committees.

## 2. Monitoring Statutory Compliance

### 2.1 Health and Safety Audits in Council Directorates and Schools

The purpose of audits is to monitor statutory compliance and to identify areas of risk to the Council. They also support services and schools in identifying key areas for action and recognising good practice. HSU continues a targeted and risk-based rolling programme of audits.

Following all audits, the Health and Safety Adviser provides a summary of the findings including areas of good practice and an action plan with priority timescales to address areas of non-compliance. Services and schools are given an overall compliance score and a rating of excellent, good, fair or poor. Subsequent monitoring is undertaken where compliance falls below 75% or there are significant issues identified. This process aims to drive continuous improvement in health and safety performance across the organisation.

**2.1.1 Council Directorates**

Two services received an audit 2016-17 and both achieved a ‘good’ score (between 75 and 90%). Trafford Music Service (Children, Families and Wellbeing) received a score of 75% and Exchequer Services (Transformation and Resources) achieved a score of 82%. Exchequer Services also demonstrated further improvement during a subsequent monitoring visit.

As well as planned audits, proactive health and safety support for services were targeted to:

- Supporting the commencement of the Greater Manchester Shared Services (GMSS) at Trafford Town Hall, working closely with the GMP Health and Safety Team to ensure health and safety arrangements were in place and training was provided for both Trafford and GMP team leaders and staff.
- Supporting Bereavement Services during a refurbishment of Altrincham Crematorium (including advice on computer workstation issues and fire safety) and in preparation for an audit to take place in early 2017-18.

**2.1.2 Schools**

In 2017-18, 48 audits were undertaken within schools. Health and safety compliance rates for audits completed in Trafford Community Schools ranged between 78% and a maximum score of 100%.

Enhanced support was also provided to a community school following an Ofsted Inspection to assist in ensuring they were meeting their statutory health and safety obligations.

**2.1.3 Schools achieving ‘excellent’ compliance rates**

52% of schools audited achieved an ‘excellent score’ (between 91-100% compliance) as detailed in Table 1, which was an 11% increase compared to the previous year. Those schools included 18 Trafford Community Schools. Kingsway Primary School achieved 100% for a ‘Risk Assessment’ audit and Navigation Primary received 100% for a ‘Play Area’ Audit.

**Table 1: School audits by type of audit achieving an ‘excellent’ score**

Schools	Audit Type	Number of schools
	Full Health and Safety Audit	7
	Premises Audit	5
	Risk Assessment Audit	4
	Science Audit	2
	Design and Technology Audit	1
	Fire Audit	4
	Play Area	2
<b>Total</b>		<b>25</b>

There were only two non-community schools that achieved ‘fair’ scores (between 50 and 74%) of 65% and 69%. All other schools, including Trafford Community Schools, received a ‘good’ score (between 75 and 90%). No school received a ‘poor’ score.

### 3. Accident Statistics

Accident statistics provide an important aspect of monitoring health and safety performance within an organisation in addition to other positive measures, such as the outcomes of audits undertaken or training delivered. They can help identify areas where risk needs to be managed more effectively.

As shown in table 2 below, overall, the total number of accidents reported to the HSU involving staff has shown an increase of 15% compared to 2015-16 (from 124-143 incidents). Although the number of incidents has increased, this should be viewed in the context that:

- The previous year’s accident statistics were the lowest noted over the previous 5 year period and;
- The statistics for 2016-17 are still the second lowest figures observed over a 6 year period as detailed in table 2.

It is also evident that there has been some increased reporting of incidents noted from certain services as a result of HSU promoting the accident reporting policy and process across the organisation.

**Table 2: Overall number and rate of accidents to staff**

<b>Indicators – Year End Results</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>
Total number of accidents to employees (reported to HSU)	174	238	196	231	124	<b>143</b>
Number of employees	5800	5875	5958	5749	5506	<b>5394</b>
Overall rate of accidents to employees/100 employees	3.0	4.05	3.29	4.02	2.25	<b>2.65</b>

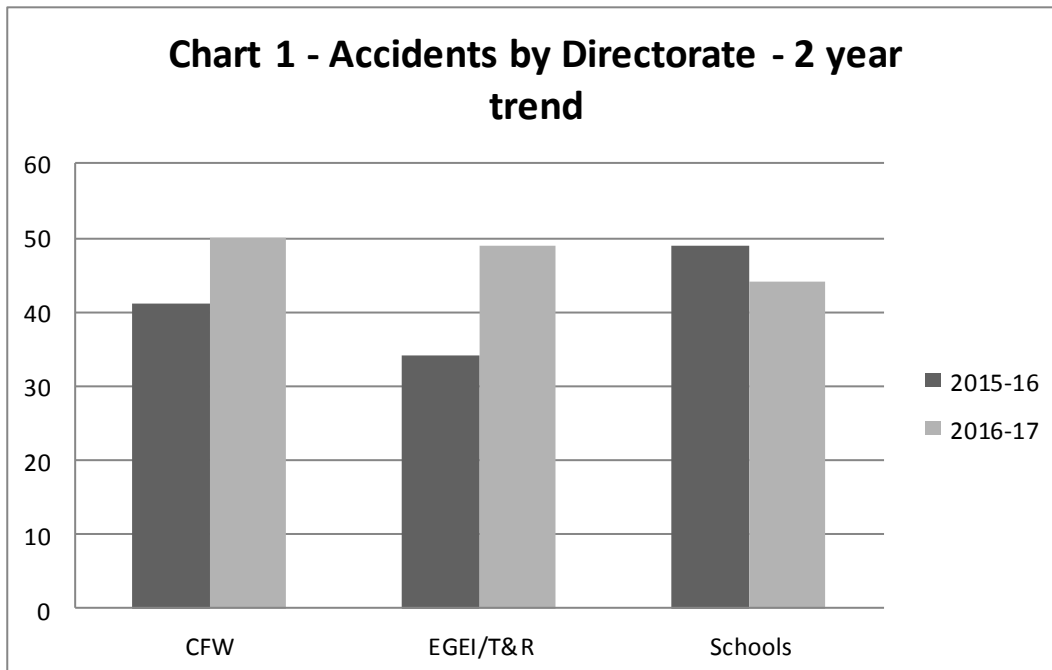
*Rate based on number of staff at 1 April at the start of each reporting period.*

Appendix 1 provides details of the accident statistics, broken down by directorate and service area for staff for the period 1 April 2016 to 31 March 2017. A summary of the findings is detailed below.

#### 3.1 Numbers of Accidents by Directorate

Analysis of accident data for 2016-17 and 2015-16 within Economic Growth, Environment and Infrastructure (EGEI) and Transformation and Resources (T&R) does not provide an accurate comparison, due to the movement of a number of services between the directorates. Therefore comparison is provided for both Directorates combined and show an increase of 44% for incidents from 34 to 49 mainly for incidents within Access Trafford and Catering Operations.

In line with the trend for a higher rate of incidents in 2016-17 compared to the previous year, CFW has also seen a slight increase in reported incidents; however schools have seen a reduction in accidents.



### 3.1.1 Children, Families and Wellbeing (CFW)

The overall number of accidents reported in CFW in 2016-17, has increased by 22% compared to the previous year (from 41 to 50). Violence and aggression, including threats or physical assault from service users, continues to be the predominant accident type, accounting for 29 of those incidents reported. It must be noted that due to work completed by the HSU to ensure accurate incident reporting, there has been an increase in reports made by certain services of aggressive incidents as detailed later in the report.

The rate of accidents in CFW in 2016-17 is 3.76 per hundred employees, compared to 3.13 in 2015-16.

### 3.1.2 Economic Growth Environment and Infrastructure (EGEI)

EGEI has seen a substantial decrease in the number of reported accidents in services by 71% from 24 to 7. This is to be expected due to a number of services such as those under the Strategic Business Unit (including catering and cleaning) moving to T&R. These 7 incidents now relate to Regulatory Services and two incidents involving Schools Crossing Service.

However with the reduction in staff in EGEI due to the transfer of services to T&R, the rate of accidents in EGEI in 2016-17 is 3.43 per hundred employees, compared to 2.42 in 2015-16.

### 3.1.3 Transformation and Resources (T&R)

The transfer of services to T&R as outlined above has resulted in an increase in the number of accidents from 10 to 42. This is in line with the reduction seen in EGEI. Most of the incidents have occurred either within Catering Operations or Access Trafford.

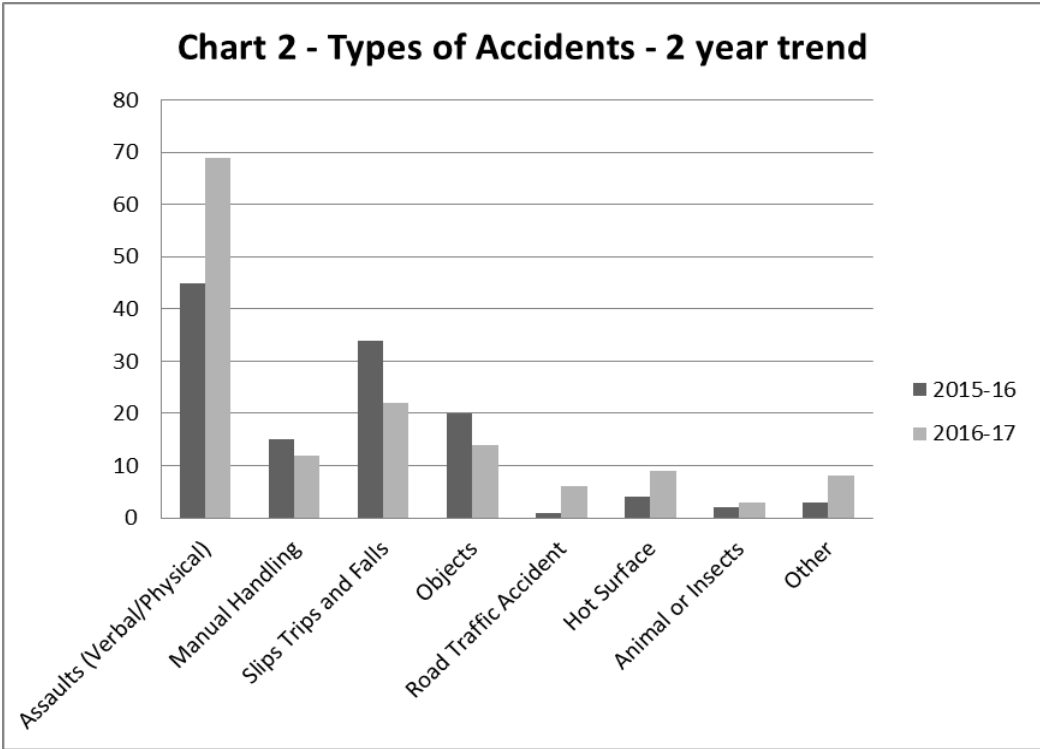
The rate of reported accidents has increased as expected to 2.59 accidents per hundred employees, compared to 1.69 accidents per hundred employees in 2015-16.

### 3.1.4 Maintained Schools

The overall number of accidents reported to employees by maintained schools has decreased again this year by 10%, down from 49 to 44. The rate of reported accidents in schools is 1.96 per hundred employees, compared to 2.53 per hundred employees in 2015-16.

### 3.2 Types of Accidents

Chart 2 below, shows a summary of the main types of accidents, compared to the same period in 2015-16. Appendices 2 and 3 show a detailed breakdown of the types of accidents and a breakdown for each directorate and service area.



#### 3.2.1 Violence and Aggression

Violence and aggression incidents, including threats of assault/intimidation and physical assaults continues, as in previous years to be the most reported incident type. There has been a 53% increase in such incidents in 2016-17 compared to the previous year (from 45 to 69). As mentioned previously, HSU has been working with services to ensure that incidents, including violence and aggression, are recorded and reported which has contributed to the increased number of notifications. In particular, reports of verbal threats and intimidation have risen from 4 to 22 incidents.

There has been an increased number of reported incidents from Access Trafford, relating mainly to verbal threats/intimidation (10 reports). The Service has been working to improve staff training for ensuring incidents are reported, customer care and dealing with disruptive behavior which has included a review of the related policy. Particular customers were also noted to be responsible for a number of reports and the service has strategies in place to deal with such individuals.

HSU has also been supporting Customer Services and partners to manage aggressive incidents from visitors within reception areas such as Trafford Town Hall.

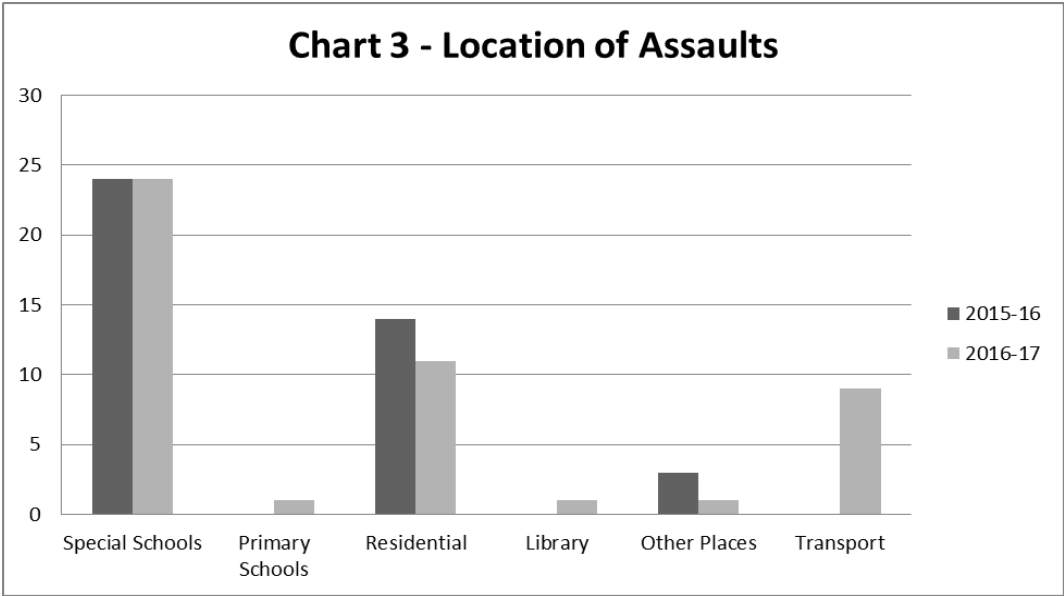
HSU has been working closely with Trafford Transport Coordination Unit (TTCU) and has again promoted the importance of incident reporting. Accordingly there has been an increased number of aggressive incidents (16) reported on home to school transport.

Physical assaults have increased 15% across services from 41 incidents to 47. These continue to be mainly reported by services and schools dealing with adults or children displaying challenging behaviour including services in Integrated Health and Social Care, Education Health & Care Commissioning, Special Schools and TTCU. Chart 3 gives a comparison of the numbers and location of the incidents in 2016-17.

The majority of incidents (24) occurred within Special schools which was the same number as reported in the previous year. Nine incidents took place at a particular supported living residential address involving two service users. Nine incidents occurred with service users on transport through the TTCU.

In such cases, the assessment and communication of potential triggers for behaviour that can then provide effective strategies to manage and respond to potentially violent and aggressive incidents are key. Post event support and review of such incidents is also vital. HSU can support this process and a specific incident reporting form for violence and aggression (HS1C) is available for managers to report and review such incidents.

HSU also attend, where required, CFW staff safety meetings. These are to discuss particular service user cases with a risk of violence and aggression and advise on appropriate risk management strategies to ensure the safety of staff.



**3.2.2 Slips, Trips and Falls**

The second common cause of accidents, slips, trips and falls has seen a 35% decrease in reported incidents from 34 last year to 22 in 2016-17. There were no particular trends and the incidents took place in variety of settings including 19 cases involving incidents on the same level and 3 accidents involving a fall down a step on some stairs. Three incidents required notification under RIDDOR involving a member of staff falling when leaning from their chair and two members of staff slipping on wet floors within a catering setting.

### 3.2.3 Objects

Objects remain the third common cause of accident, with 14 reported compared to 20 last year. Such incidents include being hit by or striking against an object and contact with a sharp object. No incidents required reporting under RIDDOR and no particular trends were identified for the incidents.

### 3.3 Rate of Reportable Injuries to Staff

From the overall number of accidents / incidents (143), the number of employee incidents reportable to the HSE under RIDDOR has fallen to just 3 reported in 2016-17, compared to 5 in the previous year. These related to slip, trips and falls as detailed previously.

**Table 3: Rate of reportable injuries to staff**

Local performance indicator	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
Total Number of reportable accidents	19	18	9	13	14	5	3
Target for rate of reportable accidents/100 employees	0.36	0.34	0.32	0.30	0.28	0.26	0.24
Actual rate of reportable accidents/100 employees	0.31	0.31	0.15	0.21	0.24	0.09	0.06

## 4. Current Performance against 2016-17 HSU Team Health and Safety Plan

In line with the current HSU Health and Safety Plan and to ensure continuous review and improvement in HSU service delivery, the following key actions detailed in Table 4 have been completed or are being progressed within HSU.

**Table 4: Key work programme actions completed or being progressed by HSU**

Development area	Actions	Status
<b>Corporate and schools health and safety guidance review</b>	Work at Height Guidance for Schools	Completed
	Manual Handling Guidance – Objects	Completed
	Evacuation for Persons Requiring Assistance	Completed
	Trafford Town Hall and Sale Waterside Fire Evacuation Procedure	Completed
	Fire Safety Guidance for Schools	Completed
	Health and Safety - Selection and Monitoring of Contractors and Service Providers (in conjunction with STaR)	Progressing
	Corporate Health and Safety Policy	Progressing
	First Aid Guidance	Progressing
	COSHH (Hazardous substances) Guidance	Progressing
<b>Schools health and safety SLA</b>	Development of a science audit for secondary schools	Completed
	Fire Safety Risk Assessment Documents	Completed
	Ongoing programme of school SLA audits and training	Completed
	Gate Health and Safety Guidance for Schools	Completed
	Review of model health and safety policies for schools	Progressing
	Development of a drama audit for secondary schools	Progressing
<b>First aid</b>	Regular review of first aid provision across the Council	Progressing



## 5. Training

The HSU has continued to work with the Learning and Development Team to ensure that a calendar of training is in place across the organisation. HSU has also provided direct training sessions to Trafford employees, schools and a private organisation. Table 5 below details the nature of training, number of courses and number of attendees throughout the reporting period.

**Table 5: Training delivered April 2016-March 2017**

<b>Course/Training</b>	<b>Number of Courses</b>	<b>Number Attended/Trained</b>
Fire Evacuation Chairs	-	17
Additional Fire Marshal training	-	34
Children's centre fire arrangements support	2	-
First Aid at Work (1 day)	9	89
First Aid at Work Refresher (2 day)	2	12
First Aid at Work (3 day)	1	15
Health and Safety - Site Managers	1	8
Moving and Handling (Objects) – Site Managers	2	15
Moving and Handling Bespoke Course School	2	11
Moving and Handling (People) Transport	7	58
Moving and Handling (Adults) Update	12	69
Moving and Handling (Hoists) - School	1	2
Moving and Handling (Adults) - Private Provider	2	10
Moving and Handling (Objects) – Private Provider	1	5
Moving and Handling Risk Assessment	1	1
Moving and Handling Children	1	9
Risk Assessment for Schools	1	4
Working at Height (Use of Ladders)	1	12
Online induction training (MeLearning)	575	575

## 6. Health and Safety Executive (HSE) Intervention of One Trafford Waste and Recycling

The HSE carried out an inspection of the One Trafford household waste and recycling collection operations on 6 and 7 March 2017 as part of an ongoing national programme of inspections of health and safety standards.

### 6.1 Scope of the Inspection

The inspection included requests for health and safety documentation, interviews with key staff from the One Trafford Partnership and direct observations of waste collection activities. The focus was to determine:

- How Amey's health and safety performance was managed by the Council as the Client under the One Trafford Partnership contractual arrangements.
- Assessment of health and safety compliance in the direct delivery of waste collection operations by Amey as contractor.

## **6.2 HSE Findings and Enforcement Action**

The HSE provided separate correspondence to Trafford Council and Amey LG outlining where health and safety arrangements fell below the required standards and the measures required to provide compliance. These are briefly summarised as follows.

### **6.2.1 Trafford Council (Client)**

A 'Notice of Contravention' (formal letter) was issued to Trafford Council for not adequately monitoring and reviewing the health and safety practice and performance of Amey. Areas identified are:

- Ensuring adequate client monitoring checks (e.g. crew checks) are in place to monitor operational practice.
- Ensuring formal auditing of contractor health, safety and welfare standards is completed.
- Build on the regular partnership meetings that are in place where health and safety matters are reported and discussed, to further examine and request evidence that health and safety performance targets are being met.

### **6.2.3 Amey LG (Contractor)**

#### Noise Exposure

An Improvement Notice was served requiring an assessment of noise exposure to staff. This was due to observed high levels of noise when crews were collecting and tipping waste and no available evidence to demonstrate that noise levels had been assessed.

#### Manual Handling

An improvement Notice was served requiring an assessment of the risk of injury to employees from manual handling operations. This was due to observations at certain collection routes where significant volume and distance of manual handling of bins took place over difficult terrain. The existing manual handling risk assessments were deemed too generic in nature.

#### Other Issues

Further issues for Amey's attention included:

- Review of safe working arrangements for reversing vehicles
- Review of appropriate health surveillance for staff
- Review of Amey's own monitoring arrangements for crews
- Review of first aid arrangements and access to welfare facilities for crews

## **6.3 Response to the HSE Enforcement Approach**

Trafford Council and Amey provided the HSE with a written response of the actions being taken to provide compliance with the matters raised by the required deadline of 8 May 2017. HSE have subsequently confirmed they are satisfied with the action being taken.

With the support of the HSU, progress against the actions will be managed and monitored through ongoing direct liaison between the Client Team and Amey and via the Operations Board. Reporting of progress made will be communicated via the Partnership Board. A planned programme of work is already in place by both the client and contractor sides of the One Trafford Partnership to address the issues raised. HSU will provide support to the client team in developing appropriate monitoring and auditing arrangements.

## **7. Employee Health and Wellbeing Strategy**

The Council is committed to the health and wellbeing of our employees. It fully supports evidence that work can be generally good for people's physical and mental health and wellbeing, which in turn can have a positive impact on the productivity and effectiveness of service delivery.

The Employee Health & Wellbeing Strategy aims to provide an integrated and cohesive approach to support and improve the health and wellbeing of Council employees. Interventions are being delivered under the 4 key themes of healthy lifestyle, mental wellbeing, safe and healthy workplace and workforce engagement

Key developments of the strategy over 2016-17 have included:

- The establishment of a Health and Wellbeing Core Strategy Group has been established consisting of key partners from HSU, Workforce Strategy, Communications, Public Health and Unison.
- Staff views have been captured on the future of health and wellbeing interventions through an employee survey to help inform the strategy. This has also identified 'Wellbeing Champions' who will help engage with peers and encourage staff to take ownership of their own wellbeing.
- The implementation of new initiatives, including 'Feel Good Fridays' and 'Wellbeing Wednesdays', will provide opportunities to take part in a wide range of activities including sociable groups, active travel and exercise such as walking groups, cycling and fitness classes and learning new skills e.g. languages and music.
- Developing improved mental wellbeing support for managers and staff which includes the delivery of mindfulness sessions and developing work around employees being able to effectively 'switch off' when away from their work role to encourage an improved work/life balance.

## **8. Key Achievements and Added Value**

### **8.1 Audit Programme**

The planned HSU audit and inspection programme for schools under the SLA has been successfully progressed as detailed in section 2.1. Both schools and further corporate audits are currently being scheduled.

## 8.2 SLA buy-back

98% of Trafford Community schools purchased the Health and Safety SLA, with only one school (Davyhulme Primary) that has not bought back during 2016-17. They did purchase the service in the previous year and will continue to be monitored. 74% of all Trafford schools purchased the Health and Safety SLA and associated 'pay as you go' provision, generating additional income for the Council.

## 8.3 Requests for Service

HSU responded to 169 requests for advice and support, complaints or incidents relating to Health and Safety at Work issues.

## 8.4 Display Screen Equipment (DSE) Assessments

A total of 36 DSE (computer) workstation assessments have been carried out by the HSU for employees reporting health related issues, including 3 specialist assessments by the Council's Moving and Handling/Ergonomic Consultant. Following an assessment, a report of the findings and recommendations are provided to the employee's line manager for implementation.

## 8.5 Event Applications

The HSU has reviewed a total of 82 event applications for community events take place at numerous locations across Trafford.

## 8.6 Moving and Handling Assessments

The table below details the number of 'complex' moving and handling assessments carried out by the Council's Moving and Handling Lead and Consultant. The assessments carried out are mainly in relation to service users within CFW and pupils within schools who require assistance with a moving and handling task. The Consultant has also carried out three DSE assessments for employees who have complex health related issues.

Service Area	Number of Moving and Handling Referrals (complex cases)
CFW Adult Services	15
Schools	4
<b>TOTAL</b>	<b>19</b>

## 8.7 Fire Safety

In addition to the delivery of training and review of fire safety guidance and arrangements, the Health and Safety Advisor (Fire Lead) has conducted the following work within schools.

Fire Safety Activity	Number
Fire Safety Risk Assessments/Audits	30
Assisted school fire evacuations	2
Fire consultations in school new builds or premises alterations	6

## **9. Key Health and Safety Data**

Key data for reference is provided in tables included in the appendices below.

## **10. Conclusion**

Although incident statistics have increased in 2016-17 compared to the previous year, it is encouraging that they are still the second lowest number recorded over the previous 6 year period. HSU promotion of the accident reporting guidance and policy has also ensured an improved level of reporting, particularly in relation to verbal assaults and intimidation. This provides important information to assist in the improved management of such risks. Reportable accidents to the HSE are at their lowest level.

Trafford Community schools continue to be supported through the SLA and have demonstrated an on-going good level of compliance through the audits undertaken.

HSU will continue with a comprehensive work programme of support across the organisation including the programme of audits, guidance and policy development and training arrangements.

Continuous improvement in health and safety compliance remains a key driver for the Service in ensuring the health, safety and welfare of staff. HSU will fully support and advise services and schools both through proactive guidance and ensuring that incidents and regulatory action is viewed constructively to improve compliance across the organisation.

The Service will continue to engage fully with Members, Unions, Senior Management and the workforce through the communication arrangements in place within the Council.

## Corporate Accident Statistics 2016-17

### Appendix 1: Numbers of accidents by Directorate and Service Area

Directorate	Service Area	No of incidents
Children, Families and Wellbeing	Education, Health and Care Commissioning	22
	Health and Social Care	27
	Public Health	1
<b>Total CFW</b>		<b>50</b>
Economic Growth Environment and Infrastructure	Regulatory Services	5
	Trafford Transport Provision (Schools Crossing)	2
<b>Total EGEI</b>		<b>7</b>
Schools	Special Schools	30
	Community Schools	14
<b>Total Schools</b>		<b>44</b>
Transformation and Resources	Customer Services	13
	Finance	1
	ICT Services	2
	Procurement	1
	Partnerships and Communities	3
	Strategic Business Unit (Catering and Cleaning Operations)	22
<b>Total T&amp;R</b>		<b>42</b>
<b>Grand Total</b>		<b>143</b>

## Appendix 2: Type of accident 2011- 2017

Accident Type	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
<b>Assaults</b>						
Physical Assault	45	116	75	86	41	47
Assault, Threats or Intimidation (previously Verbal Assault)	15	23	20	21	4	22
<b>Total Assaults</b>	<b>60</b>	<b>139</b>	<b>95</b>	<b>107</b>	<b>45</b>	<b>69</b>
<b>Manual handling (lifting, moving, manoeuvring etc.)</b>						
<b>Manual handling</b>	<b>14</b>	<b>17</b>	<b>13</b>	<b>16</b>	<b>15</b>	<b>12</b>
<b>Slips, Trips and Falls</b>						
Slipped, tripped or fell on same level	34	28	24	33	30	19
Fall down steps/stairs	4	3	7	3	4	3
Fall from height	1	1	1	3	0	0
<b>Total Slips, Trips and Falls</b>	<b>39</b>	<b>32</b>	<b>32</b>	<b>39</b>	<b>34</b>	<b>22</b>
<b>Incidents involving objects</b>						
Hit by moving vehicle (new category 14-15)	N/A	N/A	N/A	1	0	1
Hit by a moving, Flying or falling object	15	12	18	19	11	9
Striking against object/hit something fixed or stationary	9	9	5	10	4	4
Cut by a sharp object	6	5	5	9	4	0
Stepping / Kneeling on Object	0	0	1	3	1	0
<b>Total Objects</b>	<b>30</b>	<b>26</b>	<b>29</b>	<b>42</b>	<b>20</b>	<b>14</b>
<b>Others</b>						
Contact with a moving person (new category 12-13)	N/A	1	2	2	0	0
Other	9	4	7	3	1	6
Road Traffic Accident	7	4	4	9	1	6
Animal/Insect	6	3	2	4	2	3
Hot surface/substance	3	7	10	8	4	9
Trapped	3	1	1	0	1	0
Exposed to, or in Contact With, a Harmful Substance	2	0	0	1	0	1
Electricity	1	1	0	0	0	0
Plant & machinery (including hand and power tools)	0	2	1	0	1	1
Sports Injury	0	1	0	0	0	0
<b>Total Others</b>	<b>31</b>	<b>24</b>	<b>27</b>	<b>27</b>	<b>10</b>	<b>26</b>
<b>Overall Total</b>	<b>174</b>	<b>238</b>	<b>196</b>	<b>231</b>	<b>124</b>	<b>143</b>

### Appendix 3: Type of accident by Directorate 2016-17

Type of accident	CFW	EGEI	T&R	Schools	Total
Animal/insect	3	0	0	0	3
Threats of assault or intimidation	9	2	10	1	22
Physically assaulted by a person	20	0	2	25	47
Contact with moving plant, machinery or material being machined	0	0	1	0	1
Exposed to, or in contact with, a harmful substance	0	0	1	0	1
Fall down steps/stairs	1	0	1	1	3
Hit by a moving, flying or falling object	4	0	4	1	9
Hit by moving vehicle	0	1	0	0	1
Hit something fixed or stationary	0	0	0	1	1
Hot surface/substance	2	0	7	0	9
Manual handling(lifting, moving, manoeuvring)	2	2	2	6	12
Other	1	2	3	0	6
Road traffic accident	5	0	1	0	6
Slipped, tripped or fell on same level	2	0	8	9	19
Striking against object	1	0	2	0	3
<b>Totals</b>	<b>50</b>	<b>7</b>	<b>42</b>	<b>44</b>	<b>143</b>